

**COUNTY OF LOS ANGELES**

MARVIN J. SOUTHARD, D.S.W.  
Director

SUSAN KERR  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director



BOARD OF SUPERVISORS

GLORIA MOLINA  
YVONNE B. BURKE  
ZEV YAROSLAVSKY  
DON KNABE  
MICHAEL D. ANTONOVICH

**DEPARTMENT OF MENTAL HEALTH**

<http://dmh.lacounty.info>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4801  
Fax: (213) 386-1297

August 3, 2006

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

**21 - AUG 22 2006**

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL FOR HIRING AND SPENDING AUTHORITY TO FURTHER IMPLEMENT  
THE MENTAL HEALTH SERVICES ACT – COMMUNITY SERVICES AND  
SUPPORTS PLAN FOR FULL SERVICE PARTNERSHIP PROGRAMS AND  
COMMUNITY PLANNING EVENTS  
(ALL SUPERVISORIAL DISTRICTS)  
(4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Department of Mental Health (DMH) to further implement Full Service Partnerships (FSP) in seven (7) directly operated outpatient clinics (Attachment I) in accordance with the awards made through the Department's Request for Services (RFS) for FSPs.
2. Authorize DMH to fill 51 ordinance positions/50.5 Full-Time Equivalent (FTE), as detailed on Attachment II, in excess of what is provided for in DMH's staffing ordinance, pursuant to Section 6.06.020 of the County Code and subject to allocation by the Chief Administrative Office (CAO). These staff will work in directly operated FSP programs that are consistent with Los Angeles County's State-approved Mental Health Services Act (MHSA) – Community Services and Supports (CSS) Plan.
3. Approve the Request for Appropriation Adjustment (Attachment III) for Fiscal Year (FY) 2006-07 to transfer funding from Services and Supplies (S&S) to Salaries and Employee Benefits (S&EB) in the amount of \$3,323,000 to provide spending authority to hire 50.5 FTE positions. The

*"To Enrich Lives Through Effective and Caring Service"*

Appropriation Adjustment is fully funded with MHSA funding, which is included in the Department's FY 2006-2007 Adopted Budget.

4. Authorize the Director of Mental Health or his designee to spend MHSA funding from the CSS Plan allocation for the purchase of food for community planning events, such as Public Hearings, outreach and engagement activities, workgroups etc. as approved by the State Department of Mental Health. This funding is included in the FY 2006-2007 Adopted Budget.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Board approval of the recommended actions will provide hiring authority to enable DMH to expand the provision of FSP programs in seven (7) directly operated outpatient clinics as part of the Department's over-all transformation from traditional individually-oriented clinical services to a Recovery Model of community-based, client and family driven, recovery-oriented services. These seven (7) clinics will serve as models to other DMH clinics by developing successful partnerships among clinicians, peer advocates, clients, their families, and their communities. As noted in the CSS Plan, the goal of the FSP programs is to promote recovery and wellness for adults and older adults diagnosed with severe mental illness and resiliency for children and youth with serious emotional disorders and their families. Additional staffing is required in order to provide intensive, multi-disciplinary, field-based services with a low client to staff ratio as required by the MHSA for FSP programs.

In addition, authority to spend MHSA funding from the CSS Plan allocation for the purchase of food for community planning events, such as Public Hearings, outreach and engagement activities, and workgroups will facilitate community planning related to on-going development and implementation of MHSA plans and programs.

### **IMPLEMENTATION OF STRATEGIC GOALS**

DMH's transformation to the Recovery Model began in July 2005. Hiring additional FSP staff will enable the Department to fully implement FSP programs in seven (7) FSP directly operated outpatient clinics consistent with the Countywide Strategic Plan, Goal No.1, "Service Excellence," Goal No. 3, "Organizational Effectiveness," and Goal No. 7, "Health and Mental Health." These services are expected to improve the delivery, efficiency, and effectiveness of mental health operations.

### **FISCAL IMPACT/FINANCING**

There is no increase in net County cost.

The Appropriation Adjustment in the amount of \$3,323,000 will transfer appropriation from S&S to S&EB to provide spending authority to hire 50.5 FTEs positions for the seven (7) FSP directly operated outpatient clinics. This amount is fully funded with MHSA funding, which is included in the Department's FY 2006-07 Adopted Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The focus of the State approved MHSA – CSS Plan is on recovery-oriented services for people who are diagnosed with severe and persistent mental illness or serious emotional problems, including children and families, transition age youth (TAY), adults, and older adults. Special emphasis is placed upon individuals who are or are at risk of homelessness, incarceration, or placement in long-term locked mental health facilities because of their mental illnesses, and on adequately and appropriately serving the unique needs of the diverse ethnic and racial groups in our County. Consistent with the MHSA and State guidelines, over 50% of Los Angeles County's CSS Plan funding is devoted to development of the FSP programs.

In July 2005, DMH began transforming seven (7) directly-operated clinics to provide a broad array of services designed to enhance the recovery of clients while recognizing and focusing on their strengths. These services included expanded wellness/recovery activities, client-run activities and the beginnings of FSP-type programs made possible by transforming a limited number of traditional clinic staff to work in teams to provide FSP-type services. In May 2006, these seven DMH directly operated programs submitted proposals for consideration in the Department's competitive RFS bid process to allocate funding for FSP programs, and in July, were recommended for funding. These proposals included plans to hire a total of 50.5 FTE staff to augment the existing staff in order to provide full multi-disciplinary FSP teams in each of the clinics. Attachment I shows the increase in client slots that will occur with the additional MHSA funding and staffing and Attachment II lists the new positions.

Preliminary approval has been obtained for the requested positions. These positions will ensure that FSP clients receive the full array of services specified in the MHSA, including mental health services; medication support; peer support and

mentoring; assistance with achieving educational, employment, housing, and social/recreational goals; assistance with accessing preventative and remedial physical health care; and 24 hours per day/7 days per week availability for emergencies and specialized programming. The programs will do "whatever it takes" to bridge gaps for clients and will help them to obtain the services they need in their communities to achieve their goals for recovery and wellness.

The Department has been working closely with the Chief Administrative Office to identify and lease space to accommodate these FSP programs, including the requested positions.

The proposed actions have been reviewed and approved by County Counsel, the Chief Administrative Office, and DMH's Director and Program, Fiscal, and Human Resources Administrations.

### **CONTRACTING PROCESS**

As previously noted, seven (7) DMH directly-operated clinics successfully competed in the RFS process used to award funding for FSP programs. Based on an extensive review process which included proposal review and scoring by panels of community members, these clinics were among the Proposers that were identified as having appropriate plans for FSP implementation and were recommended to receive FSP funding.

### **IMPACT ON CURRENT SERVICES**

Implementation of these FSP programs is anticipated to improve the efficiency and effectiveness of mental health operations. The programs will support the Department's transformation to the Recovery Model and will promote development of recovery-oriented services that are based on clients' strengths and competencies. In addition, the programs will enhance clients' ability to achieve improved quality of life outcomes while reducing homelessness, incarceration and costly and restrictive institutionalization.

**CONCLUSION**

The Department of Mental Health will need one (1) copy of the adopted Board actions. It is requested that the Executive Officer of the Board notify DMH's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MJS', with a stylized flourish extending to the right.

Marvin J. Southard, D. S. W.  
Director of Mental Health

MJS:RK:BB:la

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Chairperson, Mental Health Commission

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
ADULT SYSTEMS OF CARE**

**Staffing Proposal for Full Service Partnership (FSP)  
Phase II Transformation**

<b>Program</b>	<b>Current Assertive Community Treatment (ACT) Services Staffing</b>	<b>Additional Staffing for FSP Proposals to Fully Implement Phase II Transformation</b>	<b>Current Slots</b>	<b>Augmentation Slots</b>	<b>Projected # of Total Client Slots</b>
San Fernando MHC	PSW	Psychiatrist MHCRN 2 Clinical psychologist II 2 MCW II Sub. Abuse Counselor CW Sr. Com. MH psychologist Sr. Typist Clerk ITC PFSW	30	90	120
Arcadia MHC	3 PSW MH Services Coordinator	SPSW 2 MCW II CW Psychiatrist Sub. Abuse counselor Sr. Typist Clerk ITC PFSW	40	60	100
Edelman MHC	SPSW 2 PSW II MCW	MCW II 05 FTE Psychiatrist CW Sr. Typist Clerk PFSW	35	25	60

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
ADULT SYSTEMS OF CARE**

**Staffing Proposal for Full Service Partnership (FSP)  
Phase II Transformation**

<b>Program</b>	<b>Current Assertive Community Treatment (ACT) Services Staffing</b>	<b>Additional Staffing for FSP Proposals to Fully Implement Phase II Transformation</b>	<b>Current Slots</b>	<b>Augmentation Slots</b>	<b>Projected # of Total Client Slots</b>
South Bay MHC	3 PSW MH Services Coordinator I LPT II CW	SPSW 2 MCW II Psychiatrist CW Sr. Typist Clerk ITC PFSW	60	50	110
Hollywood MHC	2 MH Services Coord. II 3 PSW MHCRN	CW Psychiatrist SPSW Sr. Typist Clerk PFSW	60	20	80
Downtown MHC	PSW MHCRN	SPSW 2 MCW II CW Psychiatrist Sr. Typist Clerk PFSW	20	60	80
Compton MHC	2 MHCRN (1 is team leader) PSW 2 CW	Psychiatrist Sr. Typist Clerk PFSW 2 MCW II	40	50	90

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

ADULT SYSTEM OF CARE ADMINISTRATION

PROPOSED BUDGET OF ADULT FULL SERVICE PARTNERSHIP AUGMENTATION AWARDED FOR BIG SEVEN

FISCAL YEAR 2006-07\*

Attachment II

1	2	3	4	5	6	7	8=5*(6+7)	9	10=(8+9)	11=10/12*11	12	13=11+12
ITEM # & SUBLETTER	TITLE OF POSITION	ORDINANCE	FTE	MONTHS/ DAYS/HOURS	SALARY RATE	EMPLOYEE BENEFITS 33.6054%	ANNUAL S&EB	SALARY SAVINGS -10.0500%	TOTAL S&EB	11 MONTHS PRORATED FY 2006-07	S&S \$9,000/FTE	TOTAL S&EB S&S
SAN FERNANDO MHC												
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	\$ 12,844	\$ 4,316	\$ 205,923	\$ (20,695)	\$ 185,228	\$ 169,792	\$ 9,000	\$ 178,792
05278A	MENTAL HEALTH COUNSELOR, RN	1	1.00	12.0	6,275	2,109	100,609	(10,111)	90,498	82,956	9,000	91,956
08697A	CLINICAL PSYCHOLOGIST II	2	2.00	24.0	6,994	2,350	224,259	(22,538)	201,721	184,911	18,000	202,911
09002A	MEDICAL CASE WORKER II	2	2.00	24.0	3,939	1,324	126,299	(12,693)	113,606	104,139	18,000	122,139
05884A	SUBSTANCE ABUSE COUNSELOR	1	1.00	12.0	3,210	1,079	51,465	(5,172)	46,293	42,435	9,000	51,435
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449
08712A	SR COMMUN MENTAL HLTH PSYCHOLOGIST	1	1.00	12.0	7,311	2,457	117,222	(11,781)	105,441	96,654	9,000	105,654
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
02214A	INTERMEDIATE TYPIST-CLERK	1	1.00	12.0	2,675	899	42,892	(4,311)	38,581	35,366	9,000	44,366
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
SUBTOTAL		12	12.00	144.0		17,473	1,008,889	(101,393)	907,496	831,871	108,000	939,871
ARCADIA MHC												
09038A	SUPVG PSYCHIATRIC SOCIAL WORKER	1	1.00	12.0	\$ 6,062	\$ 2,037	\$ 97,197	\$ (9,768)	\$ 87,429	\$ 80,143	\$ 9,000	\$ 89,143
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	12,844	4,316	205,923	(20,695)	185,228	169,792	9,000	178,792
09002A	MEDICAL CASE WORKER II	2	2.00	24.0	3,939	1,324	126,299	(12,693)	113,606	104,139	18,000	122,139
05884A	SUBSTANCE ABUSE COUNSELOR	1	1.00	12.0	3,210	1,079	51,465	(5,172)	46,293	42,435	9,000	51,435
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
02214A	INTERMEDIATE TYPIST-CLERK	1	1.00	12.0	2,675	899	42,892	(4,311)	38,581	35,366	9,000	44,366
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
SUBTOTAL		9	9.00	108.0		12,594	663,996	(66,732)	597,264	547,492	81,000	628,492
EDELMAN MHC												
04735A	MENTAL HEALTH PSYCHIATRIST	1	0.50	6.0	\$ 12,844	\$ 4,316	\$ 102,962	\$ (10,348)	\$ 92,614	\$ 84,896	\$ 4,500	\$ 89,396
09002A	MEDICAL CASE WORKER II	1	1.00	12.0	3,939	1,324	63,150	(6,347)	56,803	52,070	9,000	61,070
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
SUBTOTAL		5	4.50	54.0		8,579	306,332	(30,786)	275,546	252,583	40,500	293,083
SOUTH BAY MHC												
09038A	SUPVG PSYCHIATRIC SOCIAL WORKER	1	1.00	12.0	\$ 6,062	\$ 2,037	\$ 97,197	\$ (9,768)	\$ 87,429	\$ 80,143	\$ 9,000	\$ 89,143
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	12,844	4,316	205,923	(20,695)	185,228	169,792	9,000	178,792
09002A	MEDICAL CASE WORKER II	2	2.00	24.0	3,939	1,324	126,299	(12,693)	113,606	104,139	18,000	122,139
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449



COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

ADULT SYSTEM OF CARE ADMINISTRATION

PROPOSED BUDGET OF ADULT FULL SERVICE PARTNERSHIP AUGMENTATION AWARDED FOR BIG SEVEN

FISCAL YEAR 2006-07\*

Attachment II

1	2	3	4	5	6	7	8=5*(6+7)	9	10=(8+9)	11=10/12*11	12	13=11+12
ITEM # & SUBLETTER	TITLE OF POSITION	ORDINANCE	FTE	MONTHS/ DAYS/HOURS	SALARY RATE	EMPLOYEE BENEFITS 33.6054%	ANNUAL S&EB	SALARY SAVINGS -10.0500%	TOTAL S&EB	11 MONTHS PRORATED FY 2006-07	S&S \$9,000/FTE	TOTAL S&EB S&S
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
02214A	INTERMEDIATE TYPIST-CLERK	1	1.00	12.0	2,675	899	42,892	(4,311)	38,581	35,366	9,000	44,366
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
	<b>SUBTOTAL</b>	<b>8</b>	<b>8.00</b>	<b>96.0</b>			<b>612,531</b>	<b>(61,559)</b>	<b>550,972</b>	<b>505,057</b>	<b>72,000</b>	<b>577,057</b>
<b>HOLLYWOOD MHC</b>												
09038A	SUPVGV PSYCHIATRIC SOCIAL WORKER	1	1.00	12.0	6,062	2,037	97,197	(9,768)	87,429	80,143	9,000	89,143
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	12,844	4,316	205,923	(20,695)	185,228	169,792	9,000	178,792
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
	<b>SUBTOTAL</b>	<b>5</b>	<b>5.00</b>	<b>60.0</b>			<b>443,340</b>	<b>(44,556)</b>	<b>398,784</b>	<b>365,552</b>	<b>45,000</b>	<b>410,552</b>
<b>DOWNTOWN MHC</b>												
09038A	SUPVGV PSYCHIATRIC SOCIAL WORKER	1	1.00	12.0	6,062	2,037	97,197	(9,768)	87,429	80,143	9,000	89,143
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	12,844	4,316	205,923	(20,695)	185,228	169,792	9,000	178,792
09002A	MEDICAL CASE WORKER II	2	2.00	24.0	3,939	1,324	126,299	(12,693)	113,606	104,139	18,000	122,139
08103A	COMMUNITY WORKER	1	1.00	12.0	2,984	1,003	47,843	(4,808)	43,035	39,449	9,000	48,449
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
	<b>SUBTOTAL</b>	<b>7</b>	<b>7.00</b>	<b>84.0</b>			<b>569,639</b>	<b>(57,249)</b>	<b>512,390</b>	<b>469,691</b>	<b>63,000</b>	<b>532,691</b>
<b>COMPTON MHC</b>												
04735A	MENTAL HEALTH PSYCHIATRIST	1	1.00	12.0	12,844	4,316	205,923	(20,695)	185,228	169,792	9,000	178,792
09002A	MEDICAL CASE WORKER II	2	2.00	24.0	3,939	1,324	126,299	(12,693)	113,606	104,139	18,000	122,139
02216A	SENIOR TYPIST-CLERK	1	1.00	12.0	3,014	1,013	48,315	(4,856)	43,459	39,838	9,000	48,838
09192A	PATIENT RESOURCES WORKER	1	1.00	12.0	2,748	924	44,062	(4,428)	39,634	36,331	9,000	45,331
	<b>SUBTOTAL</b>	<b>5</b>	<b>5.00</b>	<b>60.0</b>			<b>424,599</b>	<b>(42,672)</b>	<b>381,927</b>	<b>350,100</b>	<b>45,000</b>	<b>395,100</b>
	<b>TOTAL</b>	<b>51</b>	<b>50.50</b>	<b>606.0</b>			<b>4,029,326</b>	<b>(404,947)</b>	<b>3,624,379</b>	<b>3,322,347</b>	<b>454,500</b>	<b>3,776,847</b>
	Add: Flexible Fund for 355 @ \$4,699											1,668,145
	Total Cost											5,444,992
	Total Funding for 355 @ \$16,000											5,680,000
	Suplus/(Deficit)											235,008

(\*) FY 2006-07 Salary is prorated at 11 months. FY 2007-08, the Department will request the State to increase the cost per slot to fund the EB rate increase.

## ATTACHMENT III

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

76R 352M (11/83)

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF Mental Health

DEPT'S.  
NO. 435

19

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTES

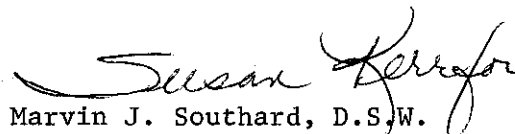
## Sources:

Department of Mental Health  
Services & Supplies  
A01-MH-20500-2000  
\$3,323,000

## Uses:

Department of Mental Health  
Salaries & Employee Benefits  
A01-MH-20500-1000  
\$3,323,000

This adjustment is requested to transfer the spending authority from Services & Supplies (S&S) to Salaries and Employee Benefits (S&EB) to hire 50.5 Full-Time Equivalent (FTE) positions to implement Full Service Partnership (FSP) in seven (7) directly operated clinics. This transferring appropriation is fully funded by the State award of Mental Health Services Act - CSS Plan for Fiscal Year 2006-07.



Marvin J. Southard, D.S.W.

Director of Mental Health

## CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR —

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

19

NO.

APPROVED AS REQUESTED

AS REVISED

19

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER